



Lead Teacher Job Description

Responsibilities

- Teach students in grades 6-12 in various academic programs **from 3:00-6:00 PM Monday through Thursday** with the possibility of additional hours as needed for teaching and other projects.
- Prepare for all lessons using materials provided by Wildewood as well as individual adjustments as necessary.
- Update all student tutoring notes document daily.
- Communicate with families regarding scheduling, academic progress, and other questions and concerns.

Required Skills

- Up-to-date Middle and/or High School teacher certification in Massachusetts
- Preferred background in Mathematics (ex: pre-Algebra, Algebra, Geometry, Pre-Calculus, Calculus, Statistics)
- Growth mindset, openness to feedback, upbeat personality, strong communication skills
- Experience with Google platform (Gmail, Docs, Sheets)
- CORI

Compensation

- \$20-25/ teaching hour
- Paid bi-weekly (1st and 15th of the month)